

IDEA PAPER GUIDELINES

I am hoping to help alleviate some of your concerns about the Idea Paper assignment that is due on **February 11th, 2021**. Idea Papers usually range in length from 5 to 7 pages. Think of the Idea Paper as an outline of what you anticipate will be the focus of your research paper. Every Idea paper has the same headings; these headings match the evaluation criteria. Use the APA Template introduced by your Computer Applications Instructor – this template can also be accessed through the course Moodle Shell.

Title Page	Course Identification & Student Name/Number & Instructor Name & Date of Submission
Table of Contents	A <i>linked</i> Table of Contents that include section headings and page numbers.
Abstract	A 5 to 7 sentence paragraph that summarizes the critical components of your idea paper. All students should have the same basic one paragraph abstract – each students will be slightly tweaked according to their topic/choices. Please include a minimum of three key search terms .
Introduction	Briefly introduce me to your topic.
Project Signatory	A <i>supervisor</i> in your workplace network who could give feedback on your topic, i.e. the accuracy of your research findings/assumptions etc. As your instructor, I can guide the research process but I cannot always judge the accuracy of ‘content’ because I am not expert in all areas of specialization: HVAC systems; Ocean Wise Programs; Retirement Living – that is best judged by supervisors or others who are ‘expert’ in that area. (See letter)
Purpose Statement	Would others judge your research to be useful? Interesting? Enlightening? Write two or three tightly structured (not wordy) sentences that state the purpose of your intended research. It should not be ‘to submit an assignment for a course’ but rather ‘to examine the reasons for the escalating number of fall injuries in the kitchen’ which is a current issue in my workplace (my community; my professional association). <u>Example:</u> <i>The purpose of my research is to explore how a well-established international hotel chain might transition from western based business practices, to eastern (Japanese) business practices – with the intent of addressing cultural sensitivities in the workplace, as expected by new ownership.</i>
Methodology	Mixed methods approach using both qualitative and quantitative research strategies. Be as specific as possible, e.g. a mixed methods approach using interviews and an online survey.
Positionality	What is your bias? Are you an insider or an outsider? Do you have a very specific point of view or are you open to be influenced? What are your values?
Confidentiality	

